



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles
CHIEF EXECUTIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION
LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://ceo.lacounty.gov>

August 14, 2007

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEY YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

Dear Supervisors:

**DEPARTMENT OF PUBLIC HEALTH: ACCEPTANCE OF A DONATION FROM
IMPACT ASSESSMENT INCORPORATED FOR THE
TOXICS EPIDEMIOLOGY PROGRAM
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and instruct the Director of the Department of Public Health (DPH), or his designee, to accept a donation from Impact Assessment, Incorporated, (Exhibit I), in the amount of \$25,000 to recover costs for DPH's participation in the Fish Contamination Education Collaborative (FCEC), effective April 11, 2006 through June 30, 2007.
2. Request that the Executive Officer, Board of Supervisors prepare a letter of appreciation to Impact Assessment, Incorporated similar to the attached Exhibit II.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of DPH's acceptance of the funds will allow DPH to offset the general expenses incurred during participation in the FCEC. These expenses include, but are not limited to, DPH's attendance at the National Fish Contamination Conference, development and distribution of brochures (Spanish translation), promotional items, and printed fish contamination materials.

"To Enrich Lives Through Effective And Caring Service"

The FCEC is a participatory outreach and education project under the United States Environmental Protection Agency (US-EPA). The project is part of the US-EPA's overall program to address human health risks posed by the fish contamination related to the Palos Verdes Shelf (PVS) Superfund Site, which is one of the largest contaminated sediment sites in the nation.

DPH Toxics Epidemiology Program has been working on fish contamination issues since 1999. DPH has been receiving funding from the EPA, via Impact Assessment (the fiscal entity contracted with EPA) for the past several years to address local fish contamination concerns/activities, such as quarterly Public Health Nurse (PHN) orientations, exploring how other public health programs address fish contamination, collaborating with DPH's Comprehensive Perinatal Services Program and Child Health and Disability Prevention programs to educate medical providers about fish contamination, and the development and implementation of the commercial fish vendor pilot project. Rather than enter into a formal contract, EPA agreed to develop an MOU and offer DPH a donation to offset some of the costs it incurs working on the fish contamination project.

FISCAL IMPACT/FINANCING

The donation from Impact Assessment Incorporated is in the amount of \$25,000. Furthermore, there are no net County costs associated with this proposed action.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On April 11, 2006 the Board approved a donation in the amount of \$50,000 from Impact Assessment Incorporated for the Department of Health Services (prior to the establishment of DPH) to offset the costs of participating in the EPA's FCEC. Subsequent to that action, in December 2006, DPH was advised that the County had been awarded an additional \$25,000 for this project, bringing the total amount to \$75,000. Due to internal oversight, it was not discovered until recently that the additional award amount had not been formally accepted by your Board. DPH will take corrective action to release to its DPH program offices a modified policy/procedure regarding processes for acceptance of gifts and donations to specify the time frame within which actions should be initiated and completed.

The FCEC is a partnership between federal and State agencies, local health departments, community-based organizations, and other local institutions. As a participating agency in the FCEC, DPH's Toxics Epidemiology Program primarily focuses on increasing awareness and knowledge among Los Angeles County Public Health professionals of the health risks associated with the consumption of contaminated fish, via various workshops and outreach efforts.

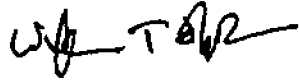
IMPACT ON CURRENT SERVICES (OR PROJECTS)

Acceptance of the donation will allow DPH to offset general expenses incurred as a result of their participation in the FCEC that concluded on June 30, 2007. Furthermore, approval of this proposed action will have no impact on current services as it relates to activities conducted during Fiscal Year (FY) 2005-06 and FY 2006-07.

CONCLUSION

DPH requires four signed copies of the Board's action. It is requested that the Executive Officer, Board of Supervisors, notifies the Department of Public Health, Contracts and Grants Division, at (213) 240-8039 when this document is available.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:SRH:SAS
DJ:RM:bjs

Attachments (2)

c: County Counsel
Auditor-Controller
Director and Health Officer, Department of Public Health

IMPACT ASSESSMENT, INC.

2100 AVENIDA DE LA PLAYA, SUITE F • LA JOLLA, CALIFORNIA 92037
TELEPHONE (858) 459-0142 • FACSIMILE (858) 459-9461 • E-MAIL IAI@SAN.PR.COM

December 31, 2006

Janet Scully, MPH
Los Angeles County Department of Public Health
Toxics Epidemiology Program
695 S. Vermont Avenue
14th Floor, South Tower
Los Angeles, CA 90005

Subject: FCEC Memorandum of Agreement – Cost Extension

Dear Ms. Scully:

Impact Assessment, Inc. authorizes a cost extension for the Toxics Epidemiology Program to finish the work outlined in our Year IV FCEC Memorandum of Agreement. This cost extension is authorized through June 30, 2007, and increases the amount by \$25,000 for a new Year IV total of \$75,000.

All other aspects of the Agreement remain the same. If you have any questions regarding this extension, please contact me at (858) 459-0142.

Sincerely,



Pamela Petree
Contract Manager

August 14, 2007

Pamela Petree
Impact Assessment, Inc.
2166-F Avenida de la Playa
La Jolla, CA 92037

Dear Ms. Petree,

At its meeting held (DATE), the Los Angeles County Board of Supervisors accepted, with thanks, your donation in the amount of \$25,000, to the Department of Public Health, to offset the general costs of participating in the Fish Contamination Education Collaborative Project. The project is part of the United States Environmental Protection Agency's program to address human health risks posed by the fish contamination related to the Palos Verdes Shelf Superfund Site.

The Board members have requested that I express their appreciation to Impact Assessment, Inc. for this generous donation.

Very truly yours,

Sachi A Hamai
Executive Officer